

# CITY OF MINNEOLA - APPLICATION FOR UTILITIES

126 S. Main St/PO Box 156 Minneola, KS 67865 620-885-4331

|                             |  |
|-----------------------------|--|
| DATE:                       |  |
| NAME:                       |  |
| PHYSICAL ADDRESS:           |  |
| BILLING ADDRESS/P.O. BOX:** |  |
| S.S. NUMBER:                |  |
| PURCHASING/RENTING:         |  |
| PHONE NUMBER:               |  |
| DATE OF BIRTH:              |  |
| DRIVERS LICENSE NUMBER:     |  |
| E-MAIL:                     |  |

## GENERAL INFORMATION:

|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>UTILITIES</b>           | Water, sewer, trash, mosquito spraying and a grass/tree limb dump site is provided by the City of Minneola and charged to all residents. The basic cost of water is \$56.00 for the first 4,000 gallons used per month, every 1,000 gallons thereafter cost an additional \$2.70/1,000 gallons. Sewer flat rate is \$20.00. Trash flat rate is \$16.50. Mosquito flat rate per month is \$1.00. Grass/tree limb site is a flat rate of \$2.00.                                                                   |
| <b>TRASH COLLECTION</b>    | Collection day is early on Fridays, unless posted otherwise, and should be set out Thursday evenings. Trash is to be put into garbage sacks and then into trash carts. Trash carts are then to be placed in the alley. If no alley, please confirm with the City Clerk as to where the trash should be placed for pick-up.                                                                                                                                                                                       |
| <b>TREE/GRASS DISPOSAL</b> | The City owned grass and tree limb disposal sight is on the east edge of town off of Front Street. Check with City Clerk for current hours of operation.                                                                                                                                                                                                                                                                                                                                                         |
| <b>DOGS</b>                | <p>All dogs must obtain a dog tag from City Hall within 30 days of residency and obtain new dog tags each January. Proof of rabies and distemper shots mandatory. Dogs running at large will be fined \$50 for the first offense and fines increase thereafter. Maximum of 3 dogs allowed on property.</p> <p>I have _____ dogs and understand City Codes that regulate dogs. _____ Initials</p> <p>I do not own any dogs and will get with the City if I obtain a dog. _____ Initials</p>                       |
| <b>VEHICLES</b>            | Vehicles need to be tagged with Clark County, the motor vehicle division is in Ashland. The City will not tolerate junked, inoperable, non tagged vehicles and ordinance violation letters will be sent.                                                                                                                                                                                                                                                                                                         |
| <b>BUILDING PERMITS</b>    | A permit is required for alterations, modifications and additions to any structure and/or lot and can be obtained from City Hall. Fences are regulated and require a permit.                                                                                                                                                                                                                                                                                                                                     |
| <b>CODE OFFICER</b>        | The City of Minneola hires a code officer who inspects properties for violations of City Code. All residents of Minneola are expected to keep their grass <b>mowed and trimmed</b> from <u>adjoining centerline of any street or alley</u> and all trash, debris, and junk removed and picked up. City Code may be reviewed at City Hall during business hours. <b>DO NOT</b> blow grass/weed clippings into the street.                                                                                         |
| <b>UTILITY START-UP</b>    | The City of Minneola charges a \$100 start-up/set-up fee for utilities. This fee is non-refundable.                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>GENERAL INFORMATION</b> | The City of Minneola is bound by "The Code of the City of Minneola" 12/12/2006 and ordinance/resolution changes since then. Citizens are bound by these codes which are available for review at City Hall during regular business hours.                                                                                                                                                                                                                                                                         |
| <b>DUE DATE</b>            | Utility Bills are due no later than the 20th each month. There is a 10% late penalty fee assessed on the 21st of each month. If a bill is past due a Disconnect Notice will be mailed, at which time, the full amount of the account is due. A charge of \$25.00 will be imposed for account delinquency service disconnect notices to customers that received two or more notices within a 12 month period. If service is disconnected, there will be an additional \$100 set up fee due prior to reconnection. |
| <b>PAYMENTS</b>            | You can bring payment (check, cash, money order, credit card) to City Hall in person, drop it in City Hall's window slot, mail your payment, set up automatic withdrawal, call in with a credit card, or pay online at <a href="http://www.minneolakansas.org">www.minneolakansas.org</a> .                                                                                                                                                                                                                      |
| <b>**</b>                  | A billing address/PO Box must be provided prior to water being turned on. In Minneola, you must get a PO Box. If a bill is returned due to an incorrect/invalid PO Box, the City reserves the right to disconnect services. If service is disconnected, there will be an additional \$100 set up fee due prior to reconnection.                                                                                                                                                                                  |

Signature

Date

The City of Minneola is an Equal Opportunity Provider.